



## **Nevada Career Institute**

### **LIST OF EMPLOYMENT POSITIONS 2019/2020**

#### **MEDICAL ASSISTANTS: SOC Code -31-9092.00**

- Medical Assistants
- Medical Receptionist
- Medical Clerks
- Appointment Schedulers
- Medical Nurse Care Givers
- Patient Coordinators
- Front Office Coordinator
- Medical Biller Coordinator
- Medical Insurance Biller/Authorization Coordinator

#### **MEDICAL INSURANCE BILLER/ MEDICAL INSURANCE BILLER -DE: SOC Code: 29-2071.00**

- Medical Billers/Coders
- Medical Receptionist
- Appointment Scheduler
- Medical Records
- Insurance Verifier / Authorization Coordinator

#### **SURGICAL TECHNOLOGY: SOC Code: 29-2055.00**

- Surgical Technologist
- Sterile Processing Technicians
- Surgery Schedulers
- Central Supply Technicians
- GI Technologist

#### **AS in Administration Health: SOC Code: 29-1141.00**

- Nursing/Medical Support Care Provider
- Nursing Unit Secretary
- Home Health Aide Administrator/Supervisor
- Staff Developer Assistant
- Health Administrator/Supervisor
- Office Manager – Medical Facilities/Clinics



**DENTAL ASSISTANTS: SOC Code: 31-9091.00**

- Dental Assistants
- Dental Lab Assistants
- Dental Sales
- Dental Receptionist

**BUSINESS OFFICE ADMINISTRATION: SOC Code: 43-9061**

- Data Entry Coordinator
- Bookkeeper
- Administrative Assistant
- Insurance Administrator
- Health Administrator/Supervisor
- Office Manager /Supervisor
- Business Owner

**PHARMACY TECHNICIANS: SOC Code: 29-2052.00**

- Pharmacy Technician
- Pharmacy Clerks
- Pharmaceutical Sales
- Pharmacy Buyers
- Pharmacy Delivery
- Pharmacy Home Health
- IV Sterile Technician
- Compounding Technician

**OBJECTIVE SOURCES TO VERIFY EMPLOYEMENT:**

- From Students – written and/or verbal
- From Employers – written and/or verbal
- Internal Verification Process/3rd Party Verifier